GOVERMNET OF INDIA
MINISTRY OF TEXTILES
(EXPORT SECTION)

F.No. _____ Dated _____

Sub: - Issue/revalidation of official/Diplomatic passport(s) and Visa notes- regarding.

1. Name(s) of applicant (please attach a list for more than 3 names	Designation & pay scale	Status of previous passport if any- enclosed/kept in safe custody/if lost, FIR in original
a)		
b)		
c)		

2. Passport application forms duly filled in: Attached/not required

3. Details of visit

Countries to be visited on official duty	Countries to be transited	Purpose & duration

4. Please mark (✓) the desired option

a) Political clearance and PMO clearance, if required ☐ obtained

☐ The applicant (s) would travel only after obtaining the required clearances.

b) It is certified that visit has been approved by the Competent authority and the period of deputation will be treated as on Government of India duty and draw his duty pa and allowances in India

c) Purpose of the visit is :

Signature of forwarding officer
Alongwith name/stamp and phone no.

(FOR OFFICIAL USE ONLY)

Service required

Safe custody Issue:- Dip: Off:

Release from S/C Revalidation:- Dip: Off:

Cancellation Visa Note

Remarks: Expected date of delivery: